

STATE OF ALABAMA

Information Technology Policy

Policy 610-01_Rev A: Cyber Security Awareness and Training

OBJECTIVE:

Ensure all employees receive timely cyber security awareness and training, appropriate to their roles and responsibilities, to increase awareness of information security risks, increase technical competence, and ensure compliance with information security policies and standards.

SCOPE:

This policy applies to Agency Heads and other personnel responsible for the development and implementation of cyber security awareness and training programs.

RESPONSIBILITIES:

Each agency shall develop, document, and implement an agency-wide cyber security program, approved by the Agency Head, to provide information security awareness and training pertaining to the information and information systems that support the operations and assets of the agency, including those provided or managed by another agency, contractor, or other source, that includes:

- (1) security awareness to inform all personnel, including contractors and other users of information systems that support the operations and assets of the agency, of:
 - (a) information security risks associated with their activities; and
 - (b) their responsibilities in complying with State and agency policies and procedures designed to reduce these risks; and
- (2) on-going security training for information systems support personnel, system administrators, and security managers appropriate to their roles and responsibilities.

ENFORCEMENT:

Refer to Information Technology Policy 600-00: Information Security.

Signed by Jim Burns, Chief Information Officer

DOCUMENT HISTORY:

Version	Release Date	Comments
Original	12/5/2005	
Rev A	1/12/2007	Completely revised.